



GOVT. OF NCT OF DELHI
OFFICE OF THE DEPUTY COMMISSIONER (NORTH-WEST)
KANJHAWALA, DELHI-110081

F.49(84)AMC(Computer & Printer)/CTB/DCNW/2016/ 278

DATED: 21/06/2018

NOTICE

The Dy. Commissioner (North-West) invites quotations for AMC of Seven Photocopier Machines of make Toshiba E- Studio-352, Toshiba E- Studio-305, Toshiba E- Studio-356 & Xerox 5020 E. Interested vendors are required to submit their quotation in Caretaking Branch, Room No. 15, DC office Complex, Kanjhawala, Delhi-110081, On or before 06/07/2018 by 12.00 Noon.

Term & Conditions:-

1. The Agencies/Vendor/Service Provider shall truly and faithfully carry out the said job in proper manner.
2. Response time for maintenance call should not exceed 2 hours.
3. Only registered companies/firms, Partnership, proprietor ship having GST No., PAN No. Registration No. etc will be participated otherwise bid will be summarily rejected.
4. If the work is not completed within time the Deptt. Will have option to replace the vendor/service provider to get the work completed and the cost and expenditure incurred therein shall be recoverable from the second party i.e service provider.
5. The Agencies/Vendor/Service Provider shall deposit Bid Security (Earnest Money Deposit) for an amount of **Rs. 10000/-** in the form of an Account Payee DD, Fixed Deposit Receipt from a commercial bank, or Bank Guarantee from a commercial bank in an acceptable form in favour of **DDO, DC (North West) Kanjhawala** along with the Tender document. The Bid Security will remain valid for a period of forty-five days beyond the final bid validity period. Bid securities of the unsuccessful bidders will be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract.
6. The O/o Deputy Commissioner, North West District, Government of NCT of Delhi, may terminate the contract if it is found that the agency is black listed on previous occasions by the any of the Departments/Institutions/Local Bodies/Municipalities/Public Sector Undertakings, etc.
7. The O/o Deputy Commissioner, North West, Kanjhawala, Delhi, Government of NCT of Delhi, may reject the Bid in the event that the Bid is accepted but the successful bidder fails to furnish the performance.
8. The payment will be made on quarterly basis.

(ARUN GUPTA)
SDM HQ